

PART 1

KERNOW HEALTH CIC (the “Company”) (Company No. 07551978)

Minutes of a meeting of the Board of Directors of the Company held at 08:00 on Wednesday 26 April 2023 via Microsoft Teams Video-conferencing

Present:	Name	
Executive Directors:	Dr Andrew Craze	Chairman
	Dr Jonathan Katz	Interim CEO/Medical Director
	Mrs Laura Wheeler	Director of Integrated Primary Care Services
	Ms Maria Harvey	Director of Integrated Community Care Services
	Mr Kieran Bignell	Director of IUCS
ICA Director and Deputy Representatives:	Dr Andy May	ICA Board Director Member representing Central Cornwall/ PCN Clinical Director/ GP partner
	Dr Ewen Cowan	ICA Board Director Member representing West Cornwall/ GP partner
	Dr Lawrence Barnes	ICA Board Director Member representing North and East Cornwall/ GP partner
Non-Executive Directors:	Mr Stephen Holby	Non-Executive Director/ Managing Partner, Carn to Coast Health Centres
	Mr Gary Jennings	Independent Non-Executive Director
In Attendance	Ms Emma Ridgewell-Howard	CEO of Kernow LMC
	Mrs Jemma Ignaczak	Executive Assistant (Minute Taking)

CHAIRMAN

Dr Andrew Craze chaired the meeting throughout.

NOTICE AND QUORACY

The Chair reported that due notice of the meeting had been given to all directors and that the meeting was quorate. Accordingly, the Chair declared the meeting open.

2023/60	Apologies
	No apologies were received.

2023/61	<p>Declaration of any New Interests / Conflicts of Interest for Part 1 Agenda items</p> <p>There were no new interests to declare.</p>
2023/62	<p>Declarations of Interests Register</p> <p>The Declarations of Interests Register was noted.</p>
2023/63	<p>Conflicts of Interest for Part 1 Agenda Items</p> <p>AGREED: Each of the Directors confirmed that they had no direct or indirect interest in the business proposed to be transacted in <u>Part 1</u> of the Board meeting which they would be required to disclose in accordance with section 177 of the Companies Act 2006 and the Articles of Association of the Company.</p>
2023/64	<p>Board Attendance Register</p> <p>The register was noted.</p>
2023/65	<p>Approval and ratification of Part 1 Board Minutes of the meeting held on 21 February 2023</p> <p>AGREED: Following a preview of the minutes by Dr Katz, Dr Craze and Mr Holby, the Board approved and ratified the Part 1 minutes of the Board meeting held on the 21 February 2023, as a true and accurate record and signed by the Chair.</p>
2023/66	<p>Matters Arising and Action Grid from the Board minutes of the 21 February 2023</p> <p>There were no outstanding actions.</p>
2023/67	<p>General Business Update</p> <p>Ms Harvey noted that the Devon mobilisation was underway with the contract going live on 1st August. Ms Harvey had visited with staff a couple of times, but the official consultations were yet to begin. Ms Harvey added that the Cornwall school immunisations contract was now out to tender.</p> <p>Mrs Wheeler commented that there was a new way of working with the ICB and her department now provided a report to part 2 of the monthly Workforce Group Meeting. This report was highlighted across the ICB which helped to raise the profile of the Cornwall Training Hub.</p> <p>Mrs Wheeler noted that the Collaborative Board was progressing and had met independently for the first time in April. The chairing arrangements had been agreed and Dr Beth McCarron would take the position for the first 4 months.</p>

	<p>Kernow Health had been able to use its contacts to assist in unblocking some system issues for Perranporth Surgery and Penhallow. This showed proof of the concept.</p> <p>Dr Craze queried if membership was set for the Collaborative Board Mrs Wheeler confirmed that there were 3 Clinical Directors, 3 LMC representatives, 3 Kernow Health representatives and 3 Medical Directors.</p> <p>Mr Bignell noted that IUCS had avoided 600 ED attendances and 250 ambulances over the bank holiday weekends and Cornwall had the lowest ED dispositions in the country. Mr Bignell added that confirmation of the falls and SWAST validation provision for the system had been extended for the length of the IUCS contract. Additionally, Mr Bignell had received enquiries from Devon regarding support with ambulance validations and this would be approached with caution. Operationally, IUCS could deliver with relative ease and conversations had been started with various organisations around how the telephony of 111 might be revolutionised and modernised. Those conversations had got the interest of Microsoft's CIO.</p>
2023/68	<p>System Updates</p> <p>Dr Barnes noted that there was some instability with the CD stepping down in the North and no confirmed replacement.</p> <p>Dr Cowan confirmed that things were pretty stable in the West.</p> <p>Dr May noted that the legacy bill submitted to the ICB for the D2A beds had been paid without conflict as the principle that the D2A work was not core GMS had been recognised.</p>
2023/69	<p>Regulatory Reports</p> <p>CQC Ms Harvey noted that there were no updates as far as regulatory services were concerned. The statement of purpose for CQC was being updated to reflect the addition of Devon school immunisations.</p> <p>EPRR Nothing to report.</p> <p>Home Office Nothing to report.</p>
2023/70	<p>Corporate Risk Register for ratification, approved by the Governance Committee:</p> <p>Corporate Risk Register Ms Harvey noted that there were 4 red risks. There was 1 new risk KH/47 - Agenda for Change Nurse Pay which could make Kernow Health less competitive. This had been highlighted to commissioners for various contracts</p>

	<p>and needed to be reflected on the risk register. KH/38 – Cudmore House had been re-established as it was looking likely that there would be a need to vacate. KH/39 NHS Pensions remained unsolved and KH/43 – Ambulance delays had been added at the request of this Board. There had been a reduction to KH/28 – IR35.</p> <p>Dr Craze queried whether anyone had communicated with the system regarding Cudmore House.</p> <p>Dr Katz replied that he had met with Kate Shields and John Govett, and they were very happy for Kernow Health to have a presence on the Treliske site, it seemed against their interests to tell Kernow Health to go somewhere else.</p> <p>Mr Bignell added that there was a joint planning approach by RCHT and CFT to put houses on the Cudmore House and Pendragon site. It was quite early stages, but NHS Property Services confirmed that the trust had held a direct conversation with the owner of the buildings. The current lease was in place until 2025.</p> <p>Mrs Wheeler added that there was a new estates Director for the system, and it may be worth meeting with them to start those conversations. Kernow Health needed to be included and must ensure it had choices.</p>
2023/71	<p>Policy Ratification</p> <p>Mobile IT Security Policy v3.0F</p> <p>Mr Holby noted that he was slightly confused as the policy stated that work should be transferred to the network, however staff should be working on the shared drive. In addition, 1.7 looked to be for periods of special arrangements and Mr Holby would expect a CITS approved device to be used. 6.1 listed suitable work locations and the last point was not a location.</p> <p>ACTION: Ms Harvey to discuss the points raised regarding the Mobile IT Security Policy with Mr Ball and arrange for the amended policy to come back to Board for ratification.</p>
2023/72	<p>Any Other Business</p> <p>There was no other business.</p>
	END OF PART 1

AGREED/ DECISIONS:

1. The Board approved the latest version of the Declarations of Interest Register and all the additions and amendments made.
2. Each of the Directors confirmed that they had no direct or indirect interest in the business proposed to be transacted in Part 1 of the Board meeting which they would be required to disclose in accordance with section 177 of the Companies Act 2006 and the Articles of Association of the Company.

3. Following a preview of the minutes by Dr Katz, Dr Craze and Mr Holby, the Board approved and ratified the Part 1 minutes of the Board meeting held on the 21 February 2023, as a true and accurate record and signed by the Chair.

FINAL COPY – RATIFIED

Signed by the Chair: 

Dated: 24 May 2023